# Water Shortage Response Plan Village of Walnut Creek, North Carolina

**March 15, 2023**

The procedures herein are written to reduce potable water demand and supplement existing drinking water supplies whenever existing water supply sources are inadequate to meet current demands for potable water.

I. Authorization

The Walnut Creek Village Administrator shall enact the following water shortage response provisions whenever the trigger conditions outlined in Section IV are met. In his or her absence, the Village Maintenance Superintendent will assume this role.

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**II.** Notification

The following notification methods will be used to inform water system employees and customers of a water shortage declaration: employee e-mail announcements, notices at municipal buildings, notices in water bills. Required water shortage response measures will be communicated through the Village website [http://www.walnutcreeknc.com.](http://www.walnutcreeknc.com/) Declaration of emergency water restrictions or water rationing will be communicated to all customers by telephone through use of Public alert System ,Facebook or mass email.

**III.** Levels of Response

Five levels of water shortage response are outlined in the table below. The five levels of water shortage response are: voluntary reductions, mandatory reductions I and II, emergency reductions and water rationing. A detailed description of each response level and corresponding water reduction measures follow below.

|  |  |  |
| --- | --- | --- |
| **Stage** | **Response** | **Description** |
| 1 | Voluntary Reductions | Water users are encouraged to reduce their water use and improve water use efficiency; however, no penalties apply for noncompliance. Water supply conditions indicate a potential  for shortage. |
| 2 | Mandatory Reductions I | Water users must abide required water use reduction and efficiency measures; penalties apply for noncompliance. Water supply conditions are significantly lower than the seasonal norm and water shortage conditions are expected to  persist. |
| 3 | Mandatory  Reductions II | Same as in Stage 2 |
| 4 | Emergency Reductions | Water supply conditions are substantially diminished and pose an imminent threat to human health or environmental  integrity. |
| 5 | Water Rationing | Water supply conditions are substantially diminished and  remaining supplies must be allocated to preserve human health and environmental integrity. |

In Stage 1, Voluntary Reductions, all water users will be asked to reduce their normal water use by 5%. Customer education and outreach programs will encourage water conservation and efficiency measures including watering plants deeply to encourage root growth; washing only full loads in clothes and dishwashers; using spring-loaded nozzles on garden hoses; and identifying and repairing all water leaks.

In Stage 2, Mandatory Reductions I, all customers are expected to reduce their water use by 10% in comparison to their previous quarter's water bill. In addition to continuing to encourage all voluntary reduction actions, the following restrictions apply: outdoor use of drinking water for washing impervious surfaces is prohibited; and all testing and training purposes requiring drinking water (e.g. fire protection) will be limited.

In Stage 3, Mandatory Reductions II, customers must continue actions from all previous stages and further reduce water use by 20% compared to their previous quarter's water bill. Additionally, in Stage 3, a drought surcharge of 1.5 times the normal water rate applies.

In Stage 4, Emergency Reductions, customers must continue all actions from previous stages and further reduce their water use by 25% compared to their previous quarter's water bill. A ban on all use of drinking water except to protect public health and safety is

implemented and drought surcharges increase to 2 times the normal water rate.

The goal of Stage 5, Water Rationing, is to provide drinking water to protect public health (e.g. residences). In Stage 5, all customers are only permitted to use water at the minimum required for public health protection. Firefighting is the only allowable outdoor water use and pickup locations for distributing potable water will be announced

according to Walnut Creek's Emergency Response Plan. Drought surcharges increase to 5 times the normal water rate.

IV. Triggers

Village of Walnut Creek is provided water solely by purchase from the Wayne Water District. When Wayne Water declares a water shortage Walnut Creek is required to do so as well. During this time Walnut Creek’s Public Works Director will stay in close contact with Wayne Water and follow their triggers.

Return to Normal

When water shortage conditions have abated and the situation is returning to normal, water conservation measures employed during each phase should be decreased in reverse order of implementation. Permanent measures directed toward long-term monitoring and conservation should be implemented or continued so that the community will be in a better position to prevent shortages and respond to recurring water shortage conditions.

Enforcement

The provisions of the water shortage response plan will be enforced by Village of Walnut Creek police personnel. Violators may be reported to the Village Administrator. Citations are assessed according to the following schedule depending on the number of prior violations and current level of water shortage.

|  |  |  |  |
| --- | --- | --- | --- |
| **Water Shortage Level** | **First Violation** | **Second Violation** | **Third Violation** |
| Voluntary Reductions | N/A | N/A | N/A |

|  |  |  |  |
| --- | --- | --- | --- |
| Emergency Reductions | $200 | $500 | Double the quarterly utility bill  plus $1000 |
| Mandatory Reductions (Stages 2 and 3) | Warning | $100 | $200 |
| Water Rationing | $200 | $500 | Double the quarterly utility bill plus $1000 |

Drought surcharge rates are effective in Stages 3, 4 and 5.

1. Public Comment

Customers will have multiple opportunities to comment on the provisions of the water shortage response plan. First, a draft plan will be will be available at Village Municipal Building for customers to view. A notice will be included in customer water bill notifying them of such. Also a draft plan will be published on the Village website [http://www.walnutcreeknc.com.](http://www.walnutcreeknc.com/) All subsequent revisions to the draft plan will be published at least 30 days prior to an adoption vote by Walnut Creek's Village Council.

1. Variance Protocols

Applications for water use variance requests are available from the Village Utility Office. All applications must be submitted to the Utility Office for review by the Village Administrator or his or her designee. A decision to approve or deny individual variance requests will be determined within two weeks of submittal after careful consideration of the following criteria: impact on water demand, expected duration, alternative source options, social and economic importance, purpose (i.e. necessary use of drinking water) and the prevention of structural damage

1. Effectiveness

The effectiveness of the Walnut Creek water shortage response plan will be determined by comparing the stated water conservation goals with observed water use reduction data. Other factors to be considered include frequency of plan activation, any problem periods without activation, total number of violation citations, desired reductions attained and evaluation of demand reductions compared to the previous year's seasonal data.

1. Revision

The water shortage response plan will be reviewed and revised as needed to adapt to new circumstances affecting water supply and demand, following implementation of emergency restrictions, and at a minimum of every five years in conjunction with the updating of our Local Water Supply Plan. Further, a water shortage response planning work group will review procedures following each emergency or rationing stage to recommend any necessary improvements to the plan to Walnut Creek's Village Council. The Village of Walnut Creek Village Administrator is responsible for initiating all subsequent revisions.